BENFIELD OUTDOOR SERVICES & SOLUTIONS

Request for Professional Services

Date of Request: 12.11.2019 **BOSS Job #:** 618SM

Division: Onsite Wastewater **Project Manager:** Michael Benfield

The undersigned party hereby requests the following Professional Onsite Wastewater Services:

Bi-annual septic maintenance for a LPBPPS with septic tank, pump tank, central valve box and turn ups at each drainline

Project Name: 618SM_ Crooked Branch Way

Property Address: 123 Crooked Branch Way, Troutman, NC 28166

Structure on Premises: Yes No **If yes, occupied by owner:** Yes No **Gates?** Code: _____

Special Instructions/Scope of Work:

Bi-annual septic maintenance with report turned into owner and county.

Anticipated date when services are needed: 2 x a year for 5 years
(Turnaround time varies depending on current workload. **Rush jobs will include an expedition fee**)

Name of Ordering Party: Bobbie White **Phone #:** 704-237-3391

Email: bobbie.richwoodbuilders@gmail.com

Bill To: Richwood Builders, LLC **Phone #:** 704-942-4066

Email: bobbie.richwoodbuilders@gmail.com

Address: PO Box 2189, Cornelius, NC 28031

Signature of Person Responsible for Payment: _____

Service Contract Fees:

Setup fee (due at time of signature): $250.00

Annual fee (due before 1st maintenance of each year): $450.00

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Septic Maintenance Service Contract Details:

The setup fee is due before contract is signed by operator and submitted to the county. The fee covers operator obtaining and reviewing the property septic permit, drafting up and signing contract, submitting contract to county, 30 min site visit to asses needs of system.

The annual fee is due every year before maintenance is performed. This covers 2 maintenance visits and reports for the year, and submittal of the reports to the county. The operator will contact the homeowner to schedule the visits.

The operator reserves the right to cancel the contract and notify the county of cancelation if the homeowner cannot be reached to schedule maintenance.

The contract term is 5 years. If maintenance has been regularly performed, services can easily be renewed with a new signed contract. If a renewed contract is requested and maintenance was unable to be performed because homeowner could not be contacted, a set up fee will be required.

Due to the nature of septic systems and concrete corrosion, lids have been known to break or fall apart during maintenance and we're not finically responsible for the lid replacement.

It is the homeowner's responsibility to make sure the components continue to be readily accessible for bi-annual maintenance. The setup fee includes having the operator make sure the needed components are accessible.

It is the operator's responsibility to send the reports from the bi-annual maintenance to the County to be kept on record.

This contract does not include repairs. If any repair is needed, the operator will bring it to the homeowner's attention in the report and let the homeowner decide on how to proceed. We can quote and perform repair, but do not require you go through the operator for repairs.

The operator requests as a courtesy to notify them if property has been sold. So that time and resources are not exhausted trying to contact homeowner for the next maintenance, when they no longer are responsible for the property.

Signature of Homeowner: Bobbie White / Mgr Date: 12-18-19

Signature of Operator: Michael Benfield Date: 12.19.2019